



Play Worker Job Description

Job summary:	Assist with day to day activities of the club Provide quality playcare within the framework of the club's policies and procedures
Line manager:	Hannah Forster (Camp Canary Manager)
Responsible for:	Not applicable
Working relationships:	Children attending the club and their parents/carers Management and staff, including students and volunteers Schools and registering authorities

Main duties include:

- Assist with planning, preparing and delivering quality play opportunities within a safe and caring environment.
- Initiating and instructing games and activities.
- Providing comprehensive care for the children including supervision and toileting.
- Setting up the play space including moving furniture and play equipment.
- Giving children the freedom to spend their leisure time in their own way.
- Encouraging fair and caring behaviour among the children.
- Encouraging independence and self-esteem.
- Talking to children about their concerns or worries.
- Providing refreshments and ensuring that hygiene, health and safety standards are met.
- Administering first aid when necessary.
- Consulting with children and involving them in planning activities.
- Helping with club administration, where necessary.
- Encouraging parental involvement in the club.
- Facilitating good communication with all members of the organisation, parents, schools and governors.
- Undertaking appropriate and relevant training.
- Keeping the work environment healthy, safe and secure.
- Working within the framework of the Camp Canary Limited's policies and procedures.

Person specification

Essential qualities	Desirable qualities
<ul style="list-style-type: none">• Experience of working with 4 to 12 year olds• Understanding the varied needs of children and their families• Understanding the issues involved in the delivery of quality play care• Understanding the issues of equal opportunities• Provide and facilitate safe and creative play• Good communication skills• Able to work as part of a team• Sound judgement and common sense• Sufficient understanding and use of English to ensure the well-being of the children*	<ul style="list-style-type: none">• Experience of working within a play-based setting• Experience of administration• Competent in using IT to support play and club administration• Ability to work on own initiative• Relevant qualification or willingness to work towards this• Appropriate child protection training• Current Paediatric First Aid Certificate• Food Hygiene Certificate

* Para 3.26 of the Statutory Framework for the Early Years Foundation Stage 2017