



Zoom Code of Conduct

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Responsibility: Manager

Author: Hannah Forster

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All children and adults participating in our live Zoom sessions can look forward to feeling welcome, secure and happy. To ensure that we keep our children safe during these online sessions, we ask that every child and adult abide by this code of conduct.

- Make sure you have the correct 'display name' when entering a zoom session so the Manager can check you are on the register. You will remain in the waiting room until we know who you are, or you will be removed from the session if the name doesn't match our register. If you are unsure of how to do this, look at the guidance on our website. If you prefer not to use your child's full name, you can use their first name and second name initial.
- Everyone in your home **MUST** be made aware that you are taking part in a live video streamed session, with your camera on.
- Make sure you are comfortable and safe in a communal room. If there are other household members in the room not participating in the session, make sure they are aware and follow the code of conduct. Other members of your household are welcome to join in the session if appropriate but they must also follow the code of conduct.
- You should not be in your bathroom during these sessions.

- Wear appropriate clothing, even on parts of you that you may think won't be seen.
- If you are at all worried about anything or have any concerns (either yourself or about others in the session) please report immediately to the Safeguarding Lead, Hannah Forster. You can use the chat function to talk to her directly, or if this isn't possible you can email her hannah@campcanary.co.uk.
- NEVER, under any circumstances should you take photos or record video during the session. Any incidents of recording will be dealt with extremely seriously and will be reported to the authorities.
- NEVER, under any circumstances should you share the meeting ID, link or password with another party.
- Avoid over-sharing personal information, make sure personal information isn't visible in the background such as family photos, links to address etc.

By joining the Zoom session, you agree NOT to:

- Bully, intimidate or harass any child or adult.
- Upload viruses or other malicious code.
- Try to gain personal information or access an account belonging to someone else.
- Post content that is hate speech, threatening; incites violence; or contains nudity or graphic or gratuitous violence. *(Private chat is disabled, you will only be able to chat to the host. If you have a virtual background, make sure it is an appropriate image.)*